



Report on the Implementation of the Czech Trust Fund in 2011

For the year 2011 UNDP-Czech Trust Fund funded 24 activities in developing countries from BRC region, with a total budget of \$700,000. The topics of CTF's activities were specified according to the main focus areas and primarily based on requests from UNDP Country Offices according to actual needs and therefore being fully complementary to UNDP programming. Implementing agencies were then chosen via the UN procurement procedures.

The activities in 2011 were financed by contributions received from Czech government in 2010-2011. The Czech Republic's total contribution on development assistance under the project "Czech Contribution to Emerging Donors Initiative" amounted 456 056.28 USD in 2010. This contribution was received in two parts. The first one was received in September 2010 in amount of 2.8 million CZK (144 545.97 USD) which was determined on the pilot programme of evaluation of Czech Official Development Assistance. The second one in the amount of 6 million CZK (311 510.31 USD) was received in December 2010.

In 2011 Czech-UNDP Trust Fund obtained three contributions from Czech government. The first contribution in the amount of USD 230, 920, 22 (4 000 000 CZK) was sent at the beginning of year and was aimed to Evaluation of Czech ODA. Next contribution in the amount of USD 143 524,51 (2,550 000 CZK) received UNDP BRC in September 2011. The last contribution in the amount of USD 228,229.45 (4 500 000 CZK) was obtained on 25th December 2011. In total the Czech-UNDP Trust Fund has been replenished by Czech government with contribution of 602 674.18 USD

Table 1: Contributions in the years 2004-2011 (in CZK and USD)

Year	2004	2005	2006	2007	2008	2009	2010	2011
Contribution in. CZK	10	15	18	19	17	19,2	8,8	11,05

Contribution in USD	370	650	790	950	1 080	1,056	456	603
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The most of the Czech contribution was directly related to the implementation of development activities and co-funding of the individual consultants. The remaining part represented the amount determined to contribution to operation costs and to the salaries of two people from the Czech Republic seconded to UNDP

The seconded positions in the UNDP Bratislava Regional Centre in 2011 were as follows:

Programme Associate (*Barbora Jungova*), who is responsible for the overall functioning and coordination of activities funded by Czech-UNDP Trust Fund.

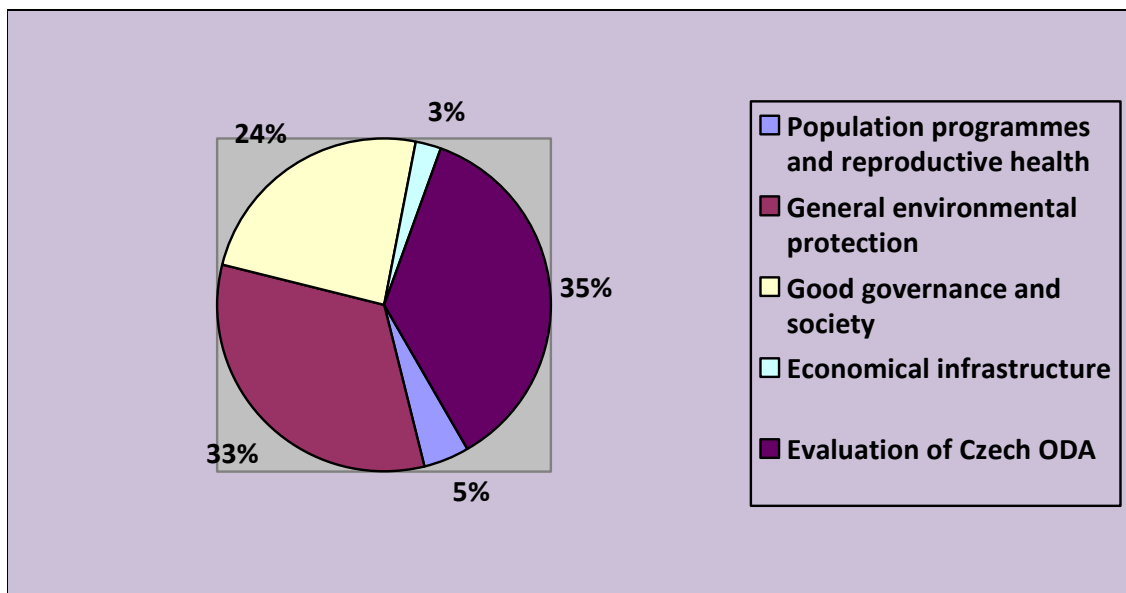
Evaluation Associate (*Milan Konrad*) was seconded to UNDP BRC from May 2010 to October 2011. He addressed the pilot programme of evaluation of project in the framework of Czech Development Assistance in priority countries.

The costs of their salaries has to be committed always at least for the duration of the contracts in the Trust Fund budget, therefore there is being kept financial reserve for this purpose too.

Czech-UNDP Trust Fund activities in 2011

In 2011 the Czech TF activities were predominantly focused on environmental protection and evaluation of Czech ODA. This corresponds with trend from previous years when Czech expertise in environmental field was usually the most demanded area by UNDP CO.

Table 2: Thematic diversity of CTF in 2011



Based on the very good results of the TF activities so far, positive feedback from the recipient countries and participants of the study tours/workshops and especially on the growing interest in cooperation with Czech partners and consultants throughout the RBEC region, closer cooperation through recruited programme associates to the Czech TF and very good image that the Czech Republic gains as a donor through this type of cooperation, UNDP recommends to continue with the Trust Fund arrangements also in the future and to increase the financial contribution.

The **form of the projects** can be divided into three categories:

- Study tour for the beneficiary's representatives coming into the Czech Republic/ most used
- Workshops for the beneficiary's representatives coming into beneficiary country
- Feasibility studies/analyzes/recommendations
- Consultations

The category of workshops and study tours has a specific module from the point of view of its financing. These activities have been co-financed from beneficiaries or UNDP national and/or regional programmes in order to cover the travel (and visa) costs. Such an approach helps to create a better ownership at the beneficiary's side. It also leaves more resources available in the Czech TF and therefore enables to implement a wider scope of activities.

Evaluation of Czech ODA in 2011

The following evaluations were implemented in 2011:

Moldova – projects in the field of social services and education

Mongolia – projects in the field of industry development including energy support

Bosnia and Herzegovina – projects in the field of industry and environment protection

Serbia – projects in the field of environmental protection

Ethiopia – evaluation of the projects in the field of water and sanitation and education

Raising awareness of Czech public about development issues- project which lead the campaign

Cesko proti chudobe/Czech against poverty.

Summary of activities of Czech-UNDP Trust Fund in 2011

POPULATION POLICIES/PROGRAMMES AND REPRODUCTIVE HEALTH

Moldova: Tracking the HIV epidemic through phylogenetic comparison of subtypes of HIV virus in seropositive blood sample collected in the Republic of Moldova

The project contributed to the improvement of understanding of the HIV epidemic at country and regional level. The Contractor has identified HIV serotypes in the blood sample collected and confirmed as HIV positive in the Republic of Moldova. They elaborated methodology of sampling

the blood HIV positive samples stored in the AIDS Centre in the Republic of Moldova and analyzed results of sampling. *(Implemented by ResAd)*

Tajikistan: Transfer of the Czech Best Practices in the field of HIV/AIDS Prevention to Representatives from Tajikistan

The project aim was to provide comprehensive quality services on HIV/AIDS in Tajikistan based on experience and good practices of HIV service provision in the Czech Republic as well as improve knowledge on HIV issues related to judicial aspects and protection of human rights of PLHIV.



The project includes two activities. First one consists of study tour in Czech Republic. The representative of Tajik UNDP HIV Program, Government institution and NGO participated on the study tour in the Czech Republic which took place in October 2011. The participants had possibility to share their experiences with the relevant Czech institutions which provide services to PLHIV such as Lighthouse, Drop In, National Health Institution, etc.

The second part of the project consists of organizing 4-days workshop in Tajikistan on HIV prevention and human rights for the Tajik representatives of Justice System. The Czech expert Mr. Jaroslav Jedlicka and Mr. Tomas Zabransky shared their expertise with the participants of workshop. *(Implemented by ResAd)*

General Environmental Protection

Azerbaijan: “Technical assistance on preparation of Environmental Impact Assessment (EIA) legal framework”

Czech experts on environmental impact assessments (EIA) welcomed their counterparts from Azerbaijan to the Czech Republic to share experiences on developing a system to evaluate environmental impact, including methodological, legal and regulatory frameworks and applying EIA in practice. The representatives from Azerbaijan ministries met with Czech experts who described how the EIA concept was integrated into national institutional and legal systems in Czech Republic and the major challenges in applying EIA. Participants visited Arcelor Mittal Steel Company in Ostrava to see implementation of EIA practices of steel works and power plants and hear about EIA process from the perspective of project development. Participants said they wanted to use this knowledge in the planning of reconstruction of industrial buildings in Azerbaijan.

An expert from the Czech Republic provided also assistance during preparation of a law on EIA, including drafting and elaborating training guidelines for practitioners and decision-makers on application of an EIA system **(Implemented by Integra c.s.)**.

FYROM: “Transfer of Czech Experiences: Energy Efficiency in Public Building in FYROM”

Representatives from national institutions, academia, private and financial sectors from FYR Macedonia visited the Czech Republic to observe the latest technology, Czech best practices and financial modalities related to the retrofitting of public buildings. The study visit provided insights into the legal, regulatory, administrative, technical and commercial aspects of public building retrofit programmes, based on the Czech experience in the field.

The visit supports acceleration of the implementation and enforcement of the EU Energy Performance of Buildings Directive as well as the National Energy Efficiency Action Plan of for FYR Macedonia. The project has three main parts: elaboration of feasibility study, organization of a study tour and elaboration of guidelines for energy efficiency retrofitting in public buildings.



The feasibility study covers a demonstration project of three public buildings in Skopje, including preparation of the technical documentation for procurement of energy saving technology.

The study tour in the Czech Republic provided examples of retrofitted buildings. A Czech expert will work with partners in Skopje to ***prepare the guidelines for energy efficiency retrofitting in public buildings in Skopje*** based on national circumstances, Czech best practices, and experience gained in the process of the demonstration project in Skopje. **(Implemented by Porsenna)**

Kazakhstan: “Transfer of best Czech experiences in the field of Design and Execution of a Comprehensive PCB Management Plan for Kazakhstan” and Kyrgyzstan:”Transfer of the Best Czech Experience in the Field of Design and Execution of PCB Management to Kyrgyz National and Local Experts”

Experts from Kazakhstan and Kyrgyzstan visited the Czech Republic as part of developing capacities to manage polychlorinated biphenyls (PCBs).

They learned about the latest methods of PCB management as well laboratory research on identifying PCBs in the environment. Expertise was provided by the Research Centre of Toxic Compounds, an independent science institute within the Faculty of Science at Masaryk University in Brno.



This exchange of technical expertise supports minimizing the release of PCBs and subsequent health and environmental impacts. In the next phase of the project, the Research Centre of Toxic

Compounds will help to elaborate guidelines for conducting PCB risk assessments in Kazakhstan and will support their implementation at a contaminated site. The Research Centre will also advise partners from Kyrgyzstan on developing an economic mechanism related to establishing differential tariff fees in the energy sector for discrimination of equipment that contains PCBs. *The project is ongoing also in 2012. (Implemented by Masaryk University Brno, RECETOX)*

Kosovo: “Transfer of Czech Experience: Developing Kosovo Greenhouse Gas (GHG) Inventory Management System”

Based on best Czech and international experiences, Charles university has elaborated Greenhouse Gas Inventory Manual for Kosovo“. The GHG manual includes a procedures and other arrangement for collection, reviewing and validation of data, as well as the procedures and authorisation for entering and archiving the data. The manual shall contain the methodology for calculation of emissions and emission factors for GHG. *The project is ongoing also in 2012. (Implemented by Charles University)*

Montenegro: ”Knowledge Transfer of Czech experience – Preparation of Remedial Action Plan for the Former Lead/Zinc Mineral Processing Plant at the Brskovo and Zuta Prla Mines, Mojkovac Municipality, Montenegro”

The Czech experts elaborated Remedial Action Plan for polluted former lead and zinc processing plant in the Montenegrin municipality Mojkovac. The expertise includes an assessment of negative results of pollution, advantage of alternative approaches, remedial costs and recommendation of the most effective approach. However the implementing organization was providing unsatisfactory performance. They had problems to deliver requested services on time and in the good quality. The contract had to be extended several times. Thus in June 2012 after another supplier’s failure to deliver in time it was decided to conclude the contract with Vodni zdroje and hire an independent consultant who will finish the assignment. **(Implemented by Vodní zdroje a.s.)**

Montenegro:”Knowledge Transfer of Czech Experience: Detailed Technical Design and Supervision of Construction Works at Zuta Prla Mine, Mojkovac, Montenegro”

The purpose of the contract was to elaborate the Detailed Technical Design (DTD) and supervise the construction works at Zuta Prla Mine in Mojkovac. As in the previous case, implementing organization also has problem to deliver requested services. They have provided DTD very late and thus the building season was missed. However they offer to UNDP a compensation in the form of one-year post monitoring free of charge. Currently the building works and supervision are ongoing. **(Implemented by Vodní zdroje a.s.)**

Tajikistan: Expert on mountain hazards for substantive inputs in the International Conference „MOUNTAIN HAZARDS 2011“

The Czech consultant participated on preparation of international conference „Mountain Hazards 2011“, which took place in September 2011 in Dushanbe. The main task of the expert was to involve the best experts and scientist from Czech Republic, Central Asia and other regions. The objective of the conference was to start discussion about the most efficient way of monitoring and decrease of risk of natural catastrophes in CA region. The results of conference serve as background

for new project proposals and international programmes which should help to mobilize financial resources. **(Implemented by Michal Cerny)**

Uzbekistan: “Knowledge Transfer of the Czech Experience - Preparation and Conducting of Study Tour to the Czech Republic on Capacity Building of Uzbek Experts on Strategic Environmental Assessment”



The Czech Republic shared its experience with introducing a Strategic Environmental Assessment (SEA) system into legislation with Uzbek delegation consisting of senior officers from relevant environmental and other interested agencies. Participants were provided with a description of the Czech SEA institutional setting, the legislative background and the overall context, followed by meetings and discussions with representatives of different institutions involved in SEA. The study tour was organized as part of the UNDP - GEF project [“Strengthening National Capacity in Rio Convention](#)

[Implementation through Targeted Institutional Strengthening and Professional Development,”](#) which works with national partners in Uzbekistan as they strengthen the country’s system of environmental governance, and develop national capacities to address global environmental concerns into the national development and environmental management plans. **(Implemented by Integra c.s.)**

Good Government and Civil Society

Georgia: “Knowledge Transfer of Czech Experience: Modern Approach to Managing and Developing Human Resources of Parliament of Georgia”

The representatives of Georgian parliament visited their counterparts from Czech Republic to share their experiences with implementation of modern approaches in management of human resources. The study tour has increase knowledge of Georgian parliamentarian’s not just about modern approaches to management of HR but also about PR strategies, IT tools etc. The study tour took place in September 2011 in Prague. **(Implemented by Agora CE)**



Georgia: Exchange of knowledge between Czech and Georgian Supreme Audit offices on human resources management

June 2010 – December 2011: The Czech shared its best practices in the field of human resources management with the Chamber of Control of Georgia (CCG). This activity helped Georgian auditors improve public accountability and public financial management with support of UNDP Georgia and Czech – UNDP Trust Fund. CCG's staff turnover decreased by 25 % in 2009-2011 periods.

During the project implementation period Czech experts helped their Georgian counterparts with elaboration of the short-term Strategy on Human Resource Management (Strategy). The goals of the Strategy are aimed for the years 2011-2012. It contains description of all the required CCG HR activities such as comprehensive job descriptions of CCG staff, assessing job performance, selection process, adaptation process of new staff, etc., as well as a detailed Action Plan. The current CCG HR Strategy ensures coherency of HR activities with modern and comprehensive system of human resource management. The Strategy corresponds to the current international best practice, knowledge and trends in the field of human resource management and together with all these aspects it reflects recent experience of SAO with implementation of such strategy in the Czech Republic. At the same time the Strategy is suitably adapted to the needs of CCG and its management. Apart from the main objective of the initiative to prepare the Strategy the project resulted in elaboration of analysis of job requirements, new system of job performance assessment, staff motivation, etc. **(Implemented by Czech SAO)**

Moldova: “Towards a strong Congress of Local Authorities in Moldova”

Representatives of the Moldovan Congress of Local Municipalities (CALM), municipalities and state officers visited the Czech Republic to learn about how to reinforce the institutional, functional and organizational capacity of CALM. Sharing the Czech experience supports CALM's efforts to become a full-fledged and equal partner to national institutions during implementation of Moldovan decentralization reforms.

The main stress was given to exchange of knowledge between CALM and its Czech counterpart - Union of Towns and Municipalities. Participants also visited the Czech Parliament, relevant ministries and representative of regional municipalities to discuss their approaches and forms of cooperation with Czech Union of Towns and Municipalities.

The visit helped to establish a partnership between Moldovan and Czech experts. The study tour is followed by series of training organized directly in Moldova and focused on support of CALM members in drafting its platform of participation on the



main identified areas of the decentralization reform. *The project continued also in 2012.* (Implemented by *Mepco s.r.o.*)

Montenegro: Czech Experience in the field of Good/Local Governance towards more Efficient and Democratic Municipal Assemblies in Montenegro

The Czech Republic supported Montenegro in its efforts to strengthen the effectiveness, democratic operations and outreach of municipal assemblies – using and adapting the Czech experience in the field of local administration. Support has included an in depth review of parliamentary services to determine operations and capacity needs, which served as the basis for a series of capacity building seminars on how to prepare and hold the municipal Council and on human resource management within the parliamentary services. Recommendations for targeted support were shared based on the assessment. Czech experts also helped to prepare a Manual for Parliamentary Services in Municipal Assemblies. Representatives of municipalities from Montenegro visited the Czech Republic to learn about the Czech experience with placement and scope of Parliamentary Services in Czech municipal organizational structures. (Implemented by *Mepco s.r.o.*)

Ukraine: “Civil Society Exchange Program on Enhancing Citizen Participation in Decision-Making Process at the National and Local Level by Applying Czech Best Practices in Ukraine”

As part of the UNDP Civil Society Development Programme, representatives from Ukrainian civic associations and government bodies visited the Czech Republic to study first-hand experience and good practices of Czech civil society organization (CSOs) in the area of citizen participation in decision making at the local level. The Czech CSOs, government bodies and municipalities shared their experiences with involving the public into strategic planning, implementation of legal framework on CSOs, system of CSO financing and government support. The study visit was intended to support Ukraine CSOs as they strengthen their capacities to participate in decision making at the local and national level. (Implemented by *Agora CE*)

Economic Infrastructure and Services

Turkmenistan: Study Tour to the Czech Republic on Capacity Building Support for the Government of Turkmenistan on SMEs Development

Representatives from the Government of Turkmenistan visited the Czech Republic to learn from best practices related to small and medium enterprises (SMEs) policy reforms which included key government and private sector stakeholders. The study tour is an effort to support capacity development of the Turkmenistan Government to formulate and implement SME policies. The Czech Republic is also providing technical expertise including recommendations for the State Programme of Development and Support to Small and Medium Enterprises by analyzing the support to the Government of Turkmenistan in formulating legal and regulatory frameworks for private sector development. Czech experts will also support implementation of new policies. (Implemented by *CzechInvent*)

Summary of CTF activities in 2011(updated July 2012)

<i>Country</i>	<i>Name</i>	<i>Theme</i>	<i>Year</i>	<i>Finished/Ongoing</i>
<u>Azerbaijan</u>	<i>Technical assistance on preparation of Environmental Impact Assessment (EIA) legal framework in Azerbaijan</i>	Environmental protection	2011 - 2012	Finished
<u>Montenegro</u>	<i>Czech Experience in the field of Good/Local Governance towards more Efficient and Democratic Municipal Assemblies in Montenegro</i>	Good Governance	2010-2011	Finished
	<i>Knowledge Transfer of Czech experience – Preparation of Remedial Action Plan for the Former Lead/Zinc Mineral Processing Plant at the Brskovo and Zuta Prla Mines, Mojkovac Municipality</i>	Water supply and sanitation	2011-2012	Finished
	<i>Knowledge Transfer of Czech Experience: Detailed Technical Design and Supervision of Construction Works at Zuta Prla Mine, Mojkovac, Montenegro</i>	Water supply and sanitation	2011-2012	Ongoing

<u>Georgia</u>	<i>Improving Human Resources Management of the Chamber of Control of Georgia</i>	Good governance	2010-2011	Finished
	<i>Raising Awareness of Georgian Politicians and Medium Level Decision-makers on Decentralization</i>	Good governance	2010-2011	Finished
	<i>Knowledge Transfer of Czech Experience: Modern Approach to Managing and Developing Human Resources of Parliament of Georgia</i>	Good governance	2011	Finished
<u>Kazakhstan</u>	<i>Transfer of best Czech experiences in the field of Design and Execution of a Comprehensive PCB Management Plan for Kazakhstan</i>	Environmental protection	2011-2012	Ongoing
<u>Kosovo</u>	<i>Transfer of Czech Experience: Developing Kosovo Greenhouse Gas (GHG) Inventory Management System”</i>	Environmental protection	2011-2012	Ongoing
<u>Kyrgyzstan</u>	<i>Transfer of the Best Czech Experience in the Field of Design and Execution of PCB Management to Kyrgyz National and Local Experts</i>	Environmental protection	2011-2012	Ongoing
<u>FYROM</u>	<i>Transfer of Czech Experiences: Energy Efficiency in Public Building in FYROM</i>	Energy	2011	Finished

<u>Moldova</u>	<i>Tracking the HIV epidemic through phylogenetic comparison of subtypes of HIV virus in seropositive blood sample collected in the Republic of Moldova</i>	HIV prevention	2009-2011	Finished
	<i>Towards a strong Congress of Local Authorities in Moldova</i>	Good governance	2011 - 2012	Finished
<u>Tajikistan</u>	<i>Improving National capacity to provide comprehensive quality services on HIV in Tajikistan based on experience and best practices of HIV service provision</i>	HIV prevention	2011-2012	Finished
<u>Turkmenista n</u>	<i>Capacity Building Support for the Government of Turkmenistan on SMEs Development</i>	Economic infrastructure and services	2010-2011	Finished
	<i>Expert on mountain hazards for substantive inputs in the International Conference „MOUNTAIN HAZARDS 2011”</i>	Environmental protection	2011	Finished
<u>Ukraine</u>	<i>Civil Society Exchange Program on Enhancing Citizen Participation in Decision-Making Process at the National and Local Level by Applying Czech Best Practices in Ukraine</i>	Good Governance	2011	Finished
<u>Uzbekistan</u>	<i>Knowledge Transfer of the Czech Experience - Preparation and Conducting of Study Tour to the Czech Republic on Capacity Building of Uzbek Experts on Strategic Environmental Assessment</i>	Environmental protection	2011	Finished

<u>Evaluation</u> <u>of Czech</u> <u>bilateral</u> <u>ODA</u>	<i>Evaluation of Czech ODA - Etiopie</i>	2011	Finished
	<i>Evaluation of Czech ODA- Mongolia</i>	2011	Finished
	<i>Evaluation of Czech and Slovak ODA- Bosnia and Herzegovina (costs of Czech part)</i>	2011	Finished
	<i>Evaluation of Czech ODA- Raising awareness of Czech public about development issues</i>	2011	Finished
	<i>Evaluation of Czech ODA- Serbia</i>	2011	Finished
	<i>Evaluation of Czech ODA- Moldova</i>	2011	Finished